

# Provider Change of Data Form

Please use this form to indicate changes in your data. Complete applicable sections only. Please mail or fax (501-378-2465) the completed form with supporting documents to: Provider Enrollment, PO Box 2181, Little Rock, AR 72203. If payment to a clinic or group is required, please complete an **Authorization for Clinic Billing** form. Practitioners wishing to use an Employer Identification Number (EIN) for payment must submit verification of EIN (Letter 147C, CP 575 E, or tax coupon 8109-C). Please type or print.

Name \_\_\_\_\_ (First, MI, Last) NPI \_\_\_\_\_  
(Attach copy of NPI verification from NPPES)

Doing Business As \_\_\_\_\_ ABCBS# \_\_\_\_\_

Change Effective Date \_\_\_\_\_ Medical Records Fax # \_\_\_\_\_

Date of Birth \_\_\_\_\_ Degree \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_ US Citizen? \_\_\_\_\_ SSN \_\_\_\_\_

Specialty \_\_\_\_\_ Secondary Specialty \_\_\_\_\_

Primary Language \_\_\_\_\_ Secondary Languages \_\_\_\_\_

Handicapped Accessible? \_\_\_\_\_ TTY Services? \_\_\_\_\_

AR License/Certification # \_\_\_\_\_ Issue Date \_\_\_\_\_ Expiration Date \_\_\_\_\_  
(Attach copy of license)

Other License/Certification # \_\_\_\_\_ ST \_\_\_\_\_ Issue Date \_\_\_\_\_ Expiration Date \_\_\_\_\_  
(Attach copy)

DEA # \_\_\_\_\_ ST \_\_\_\_\_ Issue Date \_\_\_\_\_ Expiration Date \_\_\_\_\_

Email Address \_\_\_\_\_

Primary Contact Person \_\_\_\_\_ Title \_\_\_\_\_

## **PHYSICAL LOCATION INFORMATION** - Must have a street address – PO Boxes are not acceptable

Practice Location Address \_\_\_\_\_

Phone # to be used for Patient Appointments \_\_\_\_\_ Fax # \_\_\_\_\_

## **CORRESPONDENCE INFORMATION** - For notifications, newsletters, credentialing updates, etc.

Correspondence Address \_\_\_\_\_

Correspondence Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

## **PAYMENT INFORMATION** - If payment to a clinic or group is required, please complete the *Authorization for Clinic Billing* form.

Are you incorporated? \_\_\_\_\_ Payment EIN \_\_\_\_\_  
(Attach IRS verification of EIN)

Payment Name \_\_\_\_\_

Payment Address \_\_\_\_\_

Payment Phone # \_\_\_\_\_ Payment Fax # \_\_\_\_\_

Print Name of Individual Practitioner \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Individual Practitioner- NO STAMPS OR DIGITAL SIGNATURES)